


**GOVERNMENT OF JAMMU & KASHMIR
TRANSPORT DEPARTMENT CIVIL SECRETARIAT, J&K.**

NOTICE

Subject: Amendments in J&K State Motor Garages (Subordinate) Service Recruitment Rules, 2018.

The Jammu and Kashmir State Motor Garages (Subordinate) Service Recruitment Rules, 2018 have been notified vide SRO 316 dated: 20th July, 2018 read with S.O. 356 dated 01.08.2022. The draft amendments in the aforesaid rules have been proposed in view of creation/deletion of some posts by way of corresponding reduction, creation of one post of Legal Assistant and two posts of Junior Legal Assistant, change in nomenclature of some posts and keeping in view smooth career progression of the employees of the State Motor Garages Department. In line with the advice of the ARI and Trainings Department, the draft revised Recruitment Rules viz. the Jammu and Kashmir State Motor Garages (Subordinate) Service Recruitment Rules, 2023 have been framed incorporating necessary amendments in Schedule I and II of the Jammu and Kashmir State Motor Garages (Subordinate) Service Recruitment Rules.

Accordingly, before submission of the draft Jammu and Kashmir State Motor Garages (Subordinate) Service Recruitment Rules, 2023, to the ARI and Trainings Department, through the medium of this notice all the employees/persons likely to be affected or informed to file objections/comments or suggestions on the draft Jammu & Kashmir State Motor Garages (Subordinate) Service Recruitment Rules, either in writing to Administrative Department/Directorate of State Motor Garages, J&K or by email on pstransportjk@gmail.com/dirmsg@gmail.com, within a period of 21 days from the date of uploading of this notice on Departmental Website i.e. <https://www.jktransport.nic.in>. The draft revised Recruitment Rules i.e. Draft Notification along with Schedule I and II are appended herewith as Annexure-A & B.


(Chand Singh) JKAS-
Deputy Secretary to Government
Transport Department

No: TRPT-SMGON/4/2022-02

Dated: 29-05-2023

Copy to the:

1. Director, J&K Motor Garages Department with the request to circulate the draft rules among all the employees of SMG.
2. Pvt. Secretary to Principal Secretary to the Government, ARI & Trainings Department.
3. Pvt. Secretary to Secretary to the Government, Transport Department.
4. I/c Website.

Phone No:- 0191-2546697 (J)
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**GOVERNMENT OF JAMMU AND KASHMIR
Directorate of State Motor Garages Department
Bemina Bypass Srinagar / New Plot Jammu**

No. RCD-160/ 1184-89 /DSMG

Dated:- 01/06/2023.

Copy to the:-

1. Secretary to Government, Transport Department J&K Jammu/Srinagar for kind information.
2. Deputy Director, SMG Department, Kashmir/Jammu for information and necessary action.
3. Incharge Website, SMG Department J&K Srinagar for information and necessary action.
4. All Incharge District Garages Depots for information and necessary action.
5. Notice Board, SMG Srinagar / Jammu.


(M. A. Khan) 01/06/23
Administrative Officer
11/6/23 1/6/06 01/06

**GOVERNMENT OF JAMMU AND KASHMIR
TRANSPORT DEPARTMENT
CIVIL SECRETARIAT, JAMMU/SRINAGAR**

NOTIFICATION

SRINAGAR, the _____, 2023

S.O. In exercise of the powers conferred by the proviso to Article 309 of the constitution of India, the Lieutenant Governor, Union Territory of Jammu and Kashmir hereby makes the following rules, namely:-

1. Short title and commencements:- (1) These rules may be called the Jammu and Kashmir State Motor Garages (Subordinate) Service Recruitment Rules, 2023.

(2) These rules shall come into force from the date of their publication in the Government Gazette.

2. Definitions:- In these rules, unless the context otherwise requires:-

- (a) **"Union Territory"** means Union Territory of Jammu and Kashmir;
- (b) **"Administrative Department"** means the Transport Department of the Government in the Civil Secretariat holding the Administrative charge of the service;
- (c) **"Cadre"** means the cadre of the service;
- (d) **"Board"** means the Jammu and Kashmir Service Selection Board;
- (e) **"Government"** means the Government of Jammu & Kashmir;
- (f) **"Head of the Department"** means the Major Head of the Department holding the Administrative control of the department;
- (g) **"Member of the Service"** means a person appointed to a post in the Service under the provisions of these rules or the rules superseded by these rules;
- (h) **"Post"** means a permanent post carrying a definite pay scale sanctioned by the competent authority;
- (i) **"Rules"** means the Jammu and Kashmir State Motor Garages (Subordinate) Service Recruitment Rules;
- (j) **"Schedule"** means the Schedule(s) annexed to these rules;
- (k) **"Service"** means the Jammu and Kashmir State Motor Garages (Subordinate) Service;
- (l) **"Words and Expressions"** used in these rules but not defined, shall have the same meaning as are assigned to them in the Jammu and Kashmir Civil Service (Classification, Control and Appeal) Rules/Jammu and Kashmir Civil Service Regulations, 1956.

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3. Constitution of Service:- (1) From the date of commencement of these rules, there shall be constituted the "Jammu and Kashmir State Motor Garages (subordinate) Service";

(2) The Government may, at the commencement of these rules, appoint to the service any person who at the commencement of these rules, is holding in substantive capacity any post included in the cadre of the Service:

Provided that for the purposes of the initial constitution of the Service, a person holding any post included in the cadre of the Service in its sanctioned scale of pay, in substantive capacity to which he/she was appointed by the competent authority under rules, either by direct recruitment or by promotion shall be deemed to have been appointed to the Service under these rules if he/she is fully qualified to hold the post under these rules.

Explanation:- The word "holding" means a person holding a post included in the cadre of the Jammu and Kashmir State Motor Garages (Subordinate) Service in its sanctioned scale of pay on regular basis under orders of the competent authority and will not include the persons holding a post on ex-cadre/deputation basis or on adhoc basis or in a stop-gap arrangement.

4. Strength and Composition of the Service:- (1) The authorized permanent and temporary strength of the cadre and the nature of the posts included therein shall be determined by the Government from time to time and shall, at the initial constitution of the Service under these rules, be such as specified in the Schedule-I annexed to these rules:

Provided that the Government may create temporary posts in the cadre of the Service for specified period or purpose as may be considered necessary from time to time.

(2) The Government shall, after the interval of every five years or at such other intervals, as may be necessary, re-examine the strength and composition of cadre of the Service and make such alterations therein as it deems fit.

5. Qualification and Method of Recruitment:- (1) No person shall be eligible for appointment or promotion to any post in any class, category or grade in the Service unless he/she possesses the qualification as laid down in the Schedule-II and fulfills other requirements of recruitment as provided in the rules and orders for the time being in force.

(2) **Appointment to a service shall be made:-**

- (a) By direct recruitment; or
- (b) By promotion; or
- (c) Partly by (a), and partly by (b), in the ratio, and in the manner, as mentioned against each post in Schedule-II;

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Provided that all the posts under direct recruitment shall be filled up through the Jammu and Kashmir Service Selection Board as per the rules/orders of the Government issued for the purpose:

Provided further, that all posts to be filled by promotion shall be filled up through Departmental Promotion Committee (DPC)/ Recruiting Agency of J&K as the case may be.

(3) The Department shall refer vacancies in the direct/promotion quota to Jammu and Kashmir Service Selection Board and Departmental Promotion Committee, as the case may be.

6. Probation:- (1) Probation of the Members of the Service shall be governed under the Jammu and Kashmir Civil Services (Classification, Control and Appeal) Rules, 1956.

(2) The pay of a person appointed to the service under these rules shall be regulated as per the provisions of Jammu and Kashmir Civil Service Regulations and general rules in this behalf as issued from time to time.

7. Reservation in appointments:- While making appointments, either by direct recruitment or by promotion, reservation shall be made in accordance with the rules and orders issued from time to time for members of Schedule Caste, Schedule Tribe/Backward Class, Economically Weaker Section or any other category of class under provisions of Jammu and Kashmir Reservation Act, 2004 as amended and reservation rules in force.

8. Training and Departmental Examination:- Persons appointed to the Service by direct recruitment through Competitive Examination or by promotion shall be required to undergo such training from time to time as may be required and to pass during the period of probation such Departmental examination(s) as the Government may prescribe in this behalf:

Provided that the Government may exempt, either wholly or partly, from such training or Departmental examination(s) persons who have passed a Departmental examination or undergone training declared by Government to be equivalent to the Departmental examination or training prescribed under these rules.

9. Eligibility of Government Servants for direct recruitment:- A person already in the Government Service may apply through proper channel for direct recruitment to a vacant post in any particular class or category in the Service if he/she possesses the educational and other qualifications prescribed for recruitment to such class or category of posts. The upper age limit of such Government Servants shall be as provided in the General Rules:

Provided that in case of a post which requires a higher degree of specialization and/or experience, the Government may prescribe higher upper age limit.

10. Maintenance of Seniority lists:- Seniority of the members of the Service shall be regulated under the Jammu and Kashmir Civil Service (Classification, Control and Appeal) Rules, 1956. The Head of the Department shall maintain an up-to-date and final seniority list of members of the Service.

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11. Residuary Matters:- In regard to matters not specifically covered by these rules, the members of the Service shall be governed by the rules, regulations and orders applicable to the Civil Service of Union Territory of Jammu and Kashmir.

12. Interpretation:- If any question arises relating to the interpretation of these rules, the matter shall be referred to the Administrative Department whose decisions thereon shall be final and binding.

13. Repeal and savings:- (1) All rules corresponding to these rules and in force immediately before the commencement of these rules are hereby repealed.

(2) Notwithstanding such repeal, any appointment or order made or action taken under the provision of the rules so repealed shall be deemed to have been made or taken under the corresponding provision of these rules.

By order of the Lieutenant Governor.

(G Prasanna Ramaswamy) IAS
Secretary to the Government
Transport Department

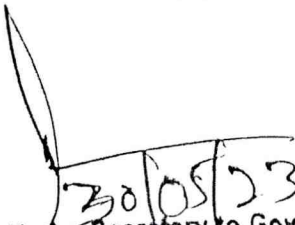
No: TRPT-SMGON/4/2022-02

Dated: -05-2023

Copy to the:-

1. All Financial Commissioners (Additional Chief Secretaries).
2. All Principal Secretaries to Government.
3. Principal Resident Commissioner, J&K Government, New Delhi.
4. Principal Secretary to the Lieutenant Governor, J&K
5. All Administrative Secretaries.
6. Joint Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India.
7. Divisional Commissioner, Jammu/Kashmir.
8. Director Information, J&K.
9. Director Archives, Archaeology and Museums, J&K.
10. Director, State Motor Garages Department, J&K.
11. Secretary, J&K Public Service Commission.
12. General Manager, Government Press, Jammu/Srinagar.
13. Private Secretary to Advisor (B) to Lieutenant Governor.
14. Private Secretary to the Chief Secretary, J&K.
15. Private Secretary to the Commissioner/Secretary to Government, General Administration Department.
16. Private Secretary to the Secretary to Government, Transport Department.
17. Incharge Website.
18. Stock file.

(Raj Mohammad Malik)JKAS
Additional Secretary to the Government
Transport Department


Under Secretary to Government
Transport Department

**Jammu and Kashmir State Motor Garages (Subordinate) Service
Recruitment Rules, 2023.**

SCHEDULE-I

S. No.	Designation of the Posts	Pay Level	No. of Posts
(1)	(2)	(3)	(4)
MINISTERIAL			
1.	Section Officer	Pay Level-7 (44900-142400)	06
2.	Senior Scale Stenographer	Pay Level-7 (44900-142400)	01
3.	Assistant Accounts Officer	Pay Level-7 (44900-142400)	01
4.	Associate Law Officer	Pay Level-6E (35900-113500)	01
5.	Head Assistant	Pay Level-6B (35600-112800)	10
6.	Assistant Law Officer	Pay Level-6B (35600-112800)	02
7.	Accounts Assistant	Pay Level-5 (29200-92300)	03
8.	Senior Assistant / Store Keeper / Job Card Clerk	Pay Level-5 (29200-92300)	18
9.	Junior Assistant / Store Attendant	Pay Level-4 (25500-81100)	19
TECHNICAL			
10.	Stores Officer	Pay Level-6E (35900-113500)	02
11.	Foreman (General / Machine)	Pay Level-6D (35800-113200)	17
12.	Inspector	Pay Level-6D (35800-113200)	02
13.	Latheman	Pay Level-6D (35800-113200)	02
14.	Fuel Pump Operator	Pay Level-6D (35800-113200)	01
15.	Mechanic	Pay Level-6 (35400-112400)	41
16.	Painter	Pay Level-4 (25500-81100)	02
17.	Upholster	Pay Level-4 (25500-81100)	02
18.	Tin Smith	Pay Level-4 (25500-81100)	01
19.	Electrician	Pay Level-4 (25500-81100)	08
20.	Welder	Pay Level-4 (25500-81100)	13
21.	Dent Beater	Pay Level-4 (25500-81100)	02
22.	Solderer	Pay Level-4 (25500-81100)	02
23.	Tyre Mechanic	Pay Level-4 (25500-81100)	02
24.	Fitter	Pay Level-4 (25500-81100)	28
25.	Greaser Washer	Pay Level-2 (19900-63200)	46
CREW			
26.	Chauffeur	Pay Level-6C (35700-113100)	120
27.	Driver Grade-I	Pay Level-4 (25500-81100)	168
28.	Driver Grade-II	Pay Level-2 (19900-63200)	193
CLASS-IV			
29.	Multitasking Staff (MTS)	Pay Level-SL1 (14800-47100)	96
30.	Sanitation Worker	Pay Level-SL1 (14800-47100)	06
Total No. of Posts			815


 Under Secretary to Government
 Transport Department

(Raj Mohammad Malik)JKAS
 Additional Secretary to the Government
 Transport Department

**Jammu and Kashmir State Motor Garages (Subordinate) Service
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SCHEDULE-II

Class	Cate -gory	Designation of Post	Pay Level	Qualification for Direct Recruitment	Method of Recruitment
(1)	(2)	(3)	(4)	(5)	(6)
MINISTERIAL					
I		Section Officer	Pay Level-7 (44900-142400)	-	100% by promotion from Class-V having 03 years service in that Class.
II		Senior Scale Stenographer	Pay Level-7 (44900-142400)	-	By deputation from Jammu & Kashmir Secretariat (Subordinate) Service.
III		Assistant Accounts Officer	Pay Level-7 (44900-142400)	-	By deputation from Jammu & Kashmir Accounts (Subordinate) Service.
IV		Associate Law Officer	Pay Level-6E (35900-113500)	-	By deputation from Department of Law, Justice & Parliamentary Affairs.
V		Head Assistant	Pay Level-6B (35600-112800)	-	100 % by promotion from Class-VIII having at least 03 years service and having passed Secretariat Assistants Examination. Provided that 25% of posts to be filled up in a calendar year shall be earmarked for promotion of those Senior Assistants who have not qualified the Secretariat Assistants Examination, but have crossed the age of 50 years as on 1 st January of the year in which such promotions are being considered. Provided further that a Senior Assistant who has qualified the Secretariat Assistants Examination during the period of probation as Junior Assistant shall not be required to qualify the said examination again.
VI		Assistant Law Officer	Pay Level-6B (35600-112800)	-	By deputation from Department of Law, Justice & Parliamentary Affairs.
VII		Accounts Assistant	Pay Level-5 (29200-92300)	-	By deputation from Jammu and Kashmir Accounts (Subordinate) Service.
VIII		Senior Assistant / Store Keeper / Job Card Clerk	Pay Level-5 (29200-92300)	-	100% by promotion from Class-IX with 03 years service in that Class and having passed Secretariat Assistants Examination.

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IX		Junior Assistant / Store Attendant	Pay Level-4 (25500-81100)	Graduate from any recognized University with knowledge of Computer typing having not less than 35 words speed per minute.	<p>(i) 75% by direct recruitment.</p> <p>(ii) 25% by promotion from Multitasking Staff (MTS) / Sanitation Worker possessing Matric qualification and having at least 03 years service, who qualify type test on Computer key board requiring a minimum speed of 25 words per minute. Provided that a person appointed by the direct recruitment or by promotion shall undergo and qualify the Secretariat Assistants Examination/Training during the period of probation.</p>
TECHNICAL					
I		Stores Officer	Pay Level-6E (35900-113500)	Degree / 03 years Diploma in Automobile Engineering from a recognized University / Institute.	<p>(i) 50% by direct recruitment.</p> <p>(ii) 50% by promotion from amongst Class-II, III, IV and V possessing Degree / 03 years Diploma in Automobile Engineering from a recognized University / Institute with 03 years service in that Class.</p>
II		Foreman (General / Machine)	Pay Level-6D (35800-113200)	Degree / 03 years Diploma in Automobile Engineering from a recognized University / Institute.	<p>(i) 35% by direct recruitment.</p> <p>(ii) 50% by promotion from Class-VI (Matriculate Mechanics) with 03 years service in that Class and to pass prescribed Departmental Trade Test.</p> <p>(iii) 15% by promotion from Class-VI (Non-Matriculate Mechanics) with 03 years service in that Class and to pass prescribed Departmental Trade Test.</p>
III		Inspector	Pay Level-6D (35800-113200)	-	100% by promotion from Class-VI possessing Matriculation qualification with 03 years service in that Class and to pass prescribed Departmental Trade Test.
IV		Latheman	Pay Level-6D (35800-113200)	-	100% by promotion from Class-VI with 03 years service in that Class and to pass prescribed Departmental Trade Test.
V		Fuel Pump Operator	Pay Level-6D (35800-113200)	-	100% by promotion from Class-VI with 03 years service in that Class and to pass prescribed Departmental Trade Test.

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VI		Mechanic	Pay Level-6 (35400-112400)	Degree / 03 years Diploma in Automobile Engineering from a recognized University / Institute.	(i) 50% by direct recruitment. (ii) 50% by promotion from Class-VII, VIII, IX and X with 03 years service in that Class and to pass prescribed Departmental Trade Test.
VII		Tin Smith/ Dent Beater/ Solderer/ Painter/ Upholster/ Tyre Mechanic	Pay Level-4 (25500-81100)	-	100% by promotion from Class-XI with 03 years service in that Class and to pass prescribed Departmental Trade Test.
VIII		Electrician	Pay Level-4 (25500-81100)	Matric Pass and ITI trained in Mechanic Auto Electrical & Electronics. (OR) Matric Pass with 03 years experience in Mechanic Auto Electrical & Electronics from authorized Automobile Service Centres of Principal Vehicle Manufacturers.	(i) 50% by direct recruitment. (ii) 50% by promotion from Class-XI with 03 years service in that Class and to pass prescribed Departmental Trade Test.
IX		Welder	Pay Level-4 (25500-81100)	Matric Pass and ITI trained in Welder. (OR) Matric Pass with 03 years experience in Welder from authorized Automobile Service Centres of Principal Vehicle Manufacturers.	(i) 50% by direct recruitment. (ii) 50% by promotion from Class-XI with 03 years service in that Class and to pass prescribed Departmental Trade Test.
X		Fitter	Pay Level-4 (25500-81100)	Matric Pass and ITI trained in Mechanic Motor Vehicle. (OR) Matric Pass with 03 years experience in Mechanic Motor Vehicle from authorized Automobile Service Centres of Principal Vehicle Manufacturers.	(i) 50% by direct recruitment. (ii) 50% by promotion from Class-XI with 03 years service in that Class and to pass prescribed Departmental Trade Test.
XI		Greaser Washer	Pay Level-2 (19900-63200)	Matric Pass and ITI trained in Mechanic Motor Vehicle. (OR) Matric Pass with 03 years experience in Mechanic Motor Vehicle from authorized Automobile Service Centres of principal vehicle manufacturers.	(i) 50% by direct recruitment. (ii) 50% by promotion from Multitasking Staff (MTS) / Sanitation Worker with 03 years service and to pass prescribed Departmental Trade Test.

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CREW					
I		Chauffeur	Pay Level-6C (35700-113100)	-	100% by promotion from Class-II having 03 years service in that Class.
II		Driver Grade-I	Pay Level-4 (25500-81100)	-	100% by promotion from Class-III having 03 years service in that Class.
III		Driver Grade-II	Pay Level-2 (19900-63200)	Matric Pass having valid Commercial or Trans Driving License and to qualify driving test to be conducted by the selection agency.	(i) 90% by direct recruitment. (ii) 10% by promotion from Multitasking Staff (MTS) / Sanitation Worker having valid Commercial or Trans Driving License with 03 years service and to pass Departmental Driving Test.
CLASS-IV					
I		Multitasking Staff (MTS)	Pay Level-SL1 (14800-47100)	Minimum Matric and Maximum 10+2.	100% by direct recruitment.
II		Sanitation Worker	Pay Level-SL1 (14800-47100)	Minimum 8 th Pass and Maximum 10+2.	100% by direct recruitment.

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(Raj Mohammad Malik)JKAS
Additional Secretary to the Government
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