

Government of Jammu and Kashmir
Office of the Deputy Director, State Motor Garages Department, Srinagar Kashmir.
Bye-Pass Road, Bemina Srinagar.

DASTI QUOTATIONS

Dasti quotations are invited by this office with revenue stamp of Rs.5/= from Registered Stationary Dealers for supply of computer paper/Stationary items as per details given below under, which should reach to this office within 07 days from the issue of this Notice. The quotation should accompany with CDR of Rs.1000/=

S.NO.	Name of the item.	Size/specification	Rate
1.	File covers	Big size	Rates should be quoted Per No.
2.	Photostat paper	A4	Rates should be quoted Per Rim.
3.	Computer paper	802, 801 and 807	Rates should be quoted Per Rim.
4.	File folder plastic Cello	Big size	Rates should be quoted Per No.
5.	Transparent file cover	Big size	Rates should be quoted Per No.
6.	Permanent Marker pen	Standard size	Rates should be quoted Per No.
7.	Stamp pad	Big size	Rates should be quoted Per No.
8.	Tag	Big/Small	Rates should be quoted Per No.
9.	Scale Steel	12 inch	Rates should be quoted Per No.
10.	Officer pen V.0.5 pilot	Standard	Rates should be quoted Per No.
11.	Carbon Kores	Running	Rates should be quoted Per Box.
12.	Type paper	Running	Rates should be quoted Per Rim.
13.	Blank Register	Big and medium	Rates should be quoted Per No.
14.	Duster	Running	Rates should be quoted Per No.
15.	Stapler	Big	Rates should be quoted Per No.
16.	Ball point pen Black red	running	Rates should be quoted Per No.
17.	Transparent Tape	Big/small	Rates should be quoted Per No.

Terms and conditions.

- 01/- Rates quoted should be inclusive of all taxes and duties.
- 02/- Cuttings/overwriting in the quotations, if any, shall be attested /Rates shall be mentioned both in figures as well as in words with legible hand writing or type written.
- 03/- The element of VAT should be shown distinctly in quotation.
- 04/- The rates quoted and approved by the committee shall remain in force upto end of financial year 2015-2016.
- 05/- The committee reserves the right to accept or reject any quotation without assigning the reasons thereto.
- 06/- 100% payment will be made after proper Inspection by the Committee of this Department.

(Malik Tabir Gani)
Deputy Director,
State Motor Garages Department,
Kashmir

Dated:- 15/05/2015

No: - Stock-Asstt-08/ 002 - 005 /SMGK

Copy to the:-

1. Director, State motor Garages Department J&K, Government Srinagar for favour of Kind Information.
2. Inspection committee State Motor Garages Department Srinagar for information & necessary action.
3. Accountant, State Motor Garages Department Srinagar for information & necessary
4. Incharge Web SMG Department Srinagar for information and necessary action.