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GOVERNMENT OF JAMMU AND KASHMIR

Directorate of State Motor Garages Department

Bemina Bypass Srinagar / New Plot Jammu

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Subject:-Appointment of Grievance Redressal Officer for persons with Disabilities and Maintenance of register of complaints as per RPwD Act, 2016 and rules thereunder.

ORDER No:- 122 -DSMG OF 2023.

D A T E D:- 03 : 03 : 2023.

Sanction is hereby accorded to the appointment of **Shri. Nazir Ahmad Mattoo, Administrative Officer** of this Department as Grievance Redressal Officer in the Department who shall maintain the register of complaints of the Persons with Disabilities Act, 2016 and rule-17 of the Jammu & Kashmir Rights of the Persons with Disabilities, Rule-2021 with the following particulars:-

- *Date of complaint;*
- *Name of the complainant;*
- *Name of person who is enquiring the complaint;*
- *Place of incident;*
- *Name of the Establishment or person against whom the complaint is made;*
- *Gist of complaint;*
- *Documentary evidence if any;*
- *Date of disposal by the Grievance Redressal Officer;*
- *Details of disposal of the appeal by the District level committee; and*
- *Any other information.*

(Malik Tahir Ganj)
Director,

State Motor Garages Department,
J&K, Jammu.

Dated: 03 : 03 : 2023

No. RCD-867/ 6300-04 /DSMG

Copy to the:-

1. Secretary to Government, Transport Department, J&K, Jammu for favour of kind information. This is in reference to letter No. TRPT-Genl0N/32/2021-02 dated 01.03.2023.
2. Deputy Director, State Motor Garages Department, Kashmir/Jammu for information.
3. In-Charge Website, Direction Office SMG, J&K for information and necessary action.
4. O.B File.