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## GOVERNMENT OF JAMMU AND KASHMIR

### Directorate of State Motor Garages Department

*Bemina Bypass Srinagar / New Plot Jammu*

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**Subject:- Distribution of Work.**

O R D E R No:- 165 - DSMG OF 2022.

D A T E D:- 01 : 04 : 2022.

In the interest of administration and smooth functioning of official work, the following distribution of work among the Section Officers and Head Assistants of this Directorate is hereby ordered:-

<i>Shakeel Ah Bhat, Section Officer (Transport)</i> <i>Asif Nazir, Head Assistant (Transport)</i>	<i>Shabir Sultan, Section Officer (Adm)</i> <i>Waris Rehman, Head Assistant (Adm)</i>
Purchase of Vehicles, Purchase of Spares, Budget/Plan, Accounts related matters, Stationery / Other Stocks, Monitoring of Traffic Control Units, Updation of Fleet Position on daily basis, Updation of Booklet & Website.	Establishment Section, General Record Section, Condemnation / Auction of Vehicles, Receipt / Dispatch and overall Administration.

It is further ordered that Assistant Law Officer shall route all files of Litigation Section through Section Officer (Administration).

*This Order shall have an immediate effect.*

(Malik Tahir Gani) 22

Director,

State Motor Garages Department,  
J&K, Jammu/Srinagar.

No. RCD-89/ 01-07 /DSMG

Dated:- 01 : 04 : 2021. 14.

Copy to the:-

1. Deputy Director, State Motor Garages Department Kashmir/Jammu for information.
2. Accounts Officer, State Motor Garages Department, J&K Jammu for information.
3. Incharge Website, SMG Department J&K Srinagar for information
4. All concerned for immediate compliance.
5. O.B. File.